

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
January 7, 2008
7:30 p.m.
Agenda**



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF DECEMBER 3, 2007 and DECEMBER 11, 2007.

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School Mrs. Christine Siegfried
Middle School Dr. Edward Donahue
Elementary Schools Mrs. Mary Farris**

- B. *2007-2008 Inclusive Practices Mini-Grant Agreement*

The Administration recommends approval of the 2007-2008 Inclusive Practices Mini-Grant Agreement between the District and Allegheny Intermediate Unit. (V, B)

- C. *Student Trip*

The Administration recommends approval of the following student trip:

The Southern Lehigh Speech and Debate Team to attend the Columbia University Invitational in New York City from Friday, January 25, 2008 to Sunday, January 27, 2008. (V, C)

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of January 7, 2008. (VI, A)

- B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report. (VI, B)

- C. *Presentation by Financial Advisors*

Financial Advisors, Chris Gibbons of Concord Public Finance and Les Bear, of Ferris, Baker Watts, Inc., will address the Board and the Administration and provide an update on various financing matters, including the District's

borrowing capacity, the borrowing environment, and the need for arbitrage rebate on a prior issue. The Board will need to develop a strategy for borrowing the remainder of the money necessary for the completion of the Intermediate School project.

D. *Investment of Funds*

The Administration recommends approval of the Investment of Funds as attached. (VI, D)

E. *Real Estate Tax Refunds*

The Administration recommends approval of the enclosed list of real estate tax refunds pursuant to correspondence from the Lehigh County Assessment Office. (VI, E)

F. *Adoption of LCTI Resolution for the Construction of a Diesel Training Center Facility*

The Administration recommends approval of the enclosed resolution that has been presented by Lehigh Career and Technical Institute. If approved, the project will provide a 4,386 square foot addition to an existing Diesel/Medium and Heavy Truck Technology lab and an expansion of the instructional program. The project will be limited to a budget of \$934,462 and will not require additional funding from participating school districts. (VI, F)

VII. SUPPORT SERVICES

VIII. PERSONNEL

A. *Certificated Staff*

1. *Substitute Teacher*

*The Administration recommends approval of the following substitute teachers for the 2007-2008 school year: (VIII, A-1)

Patricia Brown, Elementary

Stacey Burke, Special Education

James Gerhard, Biology

Corinne Ramunni, Elementary

2. *Student Teacher*

*The Administration recommends approval of the following student teacher placements: (VIII, A-2)

Laura Bauer, Art, Moravian College, with *Diane Marmor* at Liberty Bell Elementary School from January 15, 2008 through February 29, 2008.

Melissa Bortz, Early Childhood/Elementary, Kutztown University, with *Karen Ryan* at Liberty Bell Elementary School from January 15, 2008 through March 7, 2008.

Brian Hines, Special Education, DeSales University, with *Brooke Ruch* at Hopewell Elementary School from January 15, 2008 through April 18, 2008.

3. *Transfer*

The Administration recommends approval of the transfer of the following staff: (VIII, A-3)

Holly Walker, from English Teacher, High School to Language Arts, 7th grade, Middle School with no change in salary, effective January 21, 2008. Ms. Walker will fill the position created with the resignation of Erica Stein.

4. *Appointment*

The Administration recommends approval of the following staff: (VIII, A-4)
Jessica Pezolano-Gordon, English Teacher, High School, at Bachelor's, Step 2, \$41,232 per year (pro-rated) and pending submission of required documentation, effective January 14, 2008. Ms. Pezolano-Gordon will fill the position created with the transfer of Holly Walker.

B. *Non-certificated Staff*1. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of absence for the following staff: (VIII, B-1)

Miriam Allison, Special Teacher, Liberty Bell Elementary School, from Tuesday, February 19, 2008 through Tuesday, February 26, 2008.

Deborah Fisher, Part-time Cafeteria worker, Middle School, from Tuesday, December 2, 2008 through Friday, December 5, 2008.

Brian Hines, Instructional Assistant, Hopewell Elementary School, from Tuesday, January 15, 2008 through Friday, April 18, 2008.

Judith Lynch, Instructional Assistant, Lower Milford Elementary School, on Monday, January 7, 2008.

Diane Price, Part-time Cafeteria worker, High School, on Thursday, February 7, 2008 and Monday, February 11, 2008.

Trudy Rothrock, Part-time Cafeteria worker, Middle School, from Monday, September 15, 2008 through Friday, September 19, 2008 and Monday, October 6, 2008 through Friday, October 10, 2008.

2. *FMLA Leave*

*The Administration recommends approval of the FMLA leave for the following staff:

Beverly Pizsel, Instructional Assistant, Liberty Bell Elementary School, from Monday, January 28, 2008 through February 1, 2008.

3. *Appointments*

a. *The Administration recommends approval of the following substitute support staff: (VIII, B-3a)

Jennifer Bowman, Substitute Health Paraprofessional, at an hourly rate of \$12.16.

Joyce Zinn, Substitute Health Paraprofessional, at an hourly rate of \$12.16.

Jennifer Bowman, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

Wilma Sanchez, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

Patricia Brown, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Wilma Sanchez, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Juan de los Santos, Substitute Custodian, at an hourly rate of \$11.70 (*pending submission of required documentation*).

b. *The Administration recommends approval of the following support staff: (VIII, B-3b)

George Mayer, Temporary Custodian, High School, at an hourly rate of \$15.72, effective January 8, 2008. Mr. Mayer will fill the position created with the transfer of Kenneth Becker to Full-time Custodian.

C. *Extra-Compensatory Positions*

1. *Resignation*

*The Administration recommends accepting the resignation of the following:

Diane Vardaro, Swim Bus Monitor, effective December 17, 2007.

2. *Appointment*

a. *The Administration recommends approval of the following substitute bus monitor for the 2007-2008 school year: (VIII, C-2a)

Leslie Hoke, Swim Bus Monitor Substitute, at an hourly rate of \$10.00.

b. *The Administration recommends approval of the following coach for the 2007-2008 school year: (VIII, C-2b)

Matthew Goldsmith Swimming

c. *The Administration recommends approval of the following fitness center staff for the 2007-2008 school year: (VIII, C-2c)

Adam Pengh, Fitness Center Program Specialist, at an hourly rate of \$25.00.

d. *The Administration recommends approval of the following volunteer coach for the 2007-2008 school year: (VIII, C-2d)

Andrew Lee Boys' Basketball, High School

e. *The Administration recommends approval of the following advisor for the 2007-2008 school at the intramural rate of \$41.60 per session:

Holly Walker *Tales from the Trails*

IX. REPORTS

A. **Committee Reports**

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of November 19, 2007 are included in the Board materials. (IX, A)

B. **Superintendent's Report.....Mr. Liberati**

C. **Facilities Report**

X. OLD BUSINESS

XI. NEW BUSINESS

XII. OTHER BUSINESS

A. *First Reading of Policies*

The Administration recommends a first reading of the following policies: (XII, A)

246 *Student Wellness*
915 *Booster Organizations*

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV, A)

B. Graduate Study Pre-approval

The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approved date. (XIV, B)

C. Curriculum Writing Agreements

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIV, C)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT